

# COATESVILLE AREA SCHOOL DISTRICT SPECIAL SCHOOL BOARD MEETING AGENDA

*Coatesville Area Senior High School Auditorium*

**JANUARY 10, 2017**

*(Immediately Following Committee Meetings)*

## **OPENING ACTIVITIES**

### **1. CALL TO ORDER**

### **2. PURPOSE OF MEETING**

The purpose of this meeting is to approve the bills payable, and any other matters that may come before the Board.

### **3. READING OF MISSION STATEMENT**

*The Mission of the Coatesville Area School District, rich in diversity and committed to excellence, is to create innovative educational experiences which are funded by the taxpayers, supported by the community, delivered by dedicated teachers and administrators, to ensure all students will become responsible, contributing global citizens.*

### **4. ADVISEMENT**

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

### **5. ROLL CALL**

#### **Board of School Directors**

Dean A. Snyder, President	<i>(Operations Committee)</i>
Ann M. Wuertz, Vice President	<i>(Education &amp; Policy Committees)</i>
Stuart C. N. Deets	<i>(Finance Committee)</i>
Brenda L. Geist	<i>(Operations Committee)</i>
Bashera Grove	<i>(Policy Committee)</i>
James Hills	<i>(Education &amp; Finance Committees)</i>
Laurie C. Knecht	<i>(Operations Committee)</i>
Thomas Siedenbuehl	<i>(Finance &amp; Policy Committees)</i>
Deborah L. Thompson	<i>(Education Committee)</i>

#### **General Counsel**

Judy Shopp, Esquire

#### **Administration**

Dr. Cathy Taschner, Superintendent of Schools  
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum and Learning  
Ronald G. Kabonick, Director of Business Administration and School Board Secretary  
Dr. Siobhan Leavy, Director of Pupil Services  
Jason Palaia, Director of Elementary and Secondary Education

**6. MOMENT OF SILENCE AND SALUTE TO THE FLAG**

**ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA**

**PUBLIC COMMENT ON AGENDA ITEMS**

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

**MOTION ITEMS FOR APPROVAL**

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

**A. CONSENT AGENDA (Dean Snyder, Board President)**

**RECOMMENDED MOTION:** That the Board of School Directors approve the consent agenda items:

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**B. Financial Statements**

**RECOMMENDED MOTION:** That the Board of School Directors approve the enclosed Financial Statements and the bills payable list, as presented.

**C. 2007 General Obligation Bonds Refinancing**

**RECOMMENDED MOTION:** That the Board of School Directors authorize and direct the School District Administration, Legal Counsel, Bond Counsel and Bond Underwriter to take the necessary steps to refinance the 2007 General Obligation Bonds in order to realize the debt service savings.

**D. Appointment of Legal Counsel**

**RECOMMENDED MOTION:** That the Board of School Directors approve Lamb McErlane, P.C. as legal counsel in the matter of the Petition for Review of Real Estate Assessment filed by Freedom Village at Brandywine v. Board of Assessment Appeals (Docket No. 2016-10507-AB in the Chester County Court of Common Pleas) subject to the Letter of Engagement and its approval by General Counsel.

**E. Appointment of Appraiser**

**RECOMMENDED MOTION:** That the Board of School Directors approve Vincent D. Quinn & Assoc., Inc. as the appraiser in the matter of the Petition for Review of Real Estate Assessment filed by Freedom Village at Brandywine v. Board of Assessment Appeals (Docket No. 2016-10507-AB in the Chester County Court of Common Pleas) subject to the Letter of Engagement and its approval by General Counsel.

- F. **Confidential Agreed Upon Expulsion, Waiver of School Board Hearing - Release Agreement and Covenant Not To Sue – Student 70000435**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the confidential Release Agreement and Covenant Not to Sue for Student 70000435.
- G. **Confidential Agreed Upon Expulsion, Waiver of School Board Hearing - Release Agreement and Covenant Not To Sue – Student 10001205**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the confidential Release Agreement and Covenant Not to Sue for Student 10001205.
- H. **Confidential Agreed Upon Expulsion, Waiver of School Board Hearing - Release Agreement and Covenant Not To Sue – Student 17000082**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the confidential Release Agreement and Covenant Not to Sue for Student 17000082.
- I. **Confidential Agreed Upon Expulsion, Waiver of School Board Hearing - Release Agreement and Covenant Not To Sue – Student 17000064**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the confidential Release Agreement and Covenant Not to Sue for Student 17000064.
- J. **Human Resources Report**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as outlined below:
1. **Resignations - Regular and Extra Duty**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the following Resignations - Regular and Extra Duty:
- a. CATA
- 1) Fraterman, Amanda, Special Education Teacher for Friendship Elementary School. Letter Dated: 12/16/2016. Reason: Personal. Effective: 2/17/2017.
  - 2) Taylor, Stephanie, School Psychologist for South Brandywine Middle School. Letter Dated: 12/20/2016. Reason: Personal. Effective: 1/13/2017.
  - 3) Walsh, Amy, Mathematics Teacher for Coatesville Area Senior High School. Letter Dated: 1/3/2017. Reason: Personal. Effective: 3/3/2017.
- b. CATSS
- 1) Baker, Maxine, Cafeteria/Playground/Library Aide for Caln Elementary School. Reason: Retirement. Effective: 11/29/2016.
  - 2) Davis, Kristin, 5.75 Cafeteria/Playground/Library Aide for Reeceville Elementary School. Reason: Personal. Effective: 1/5/2017.
  - 3) Grant, Verna, 5.75 Hour Special Education One-on-One Aide for King’s Highway Elementary School. Letter Dated: 12/26/2016. Reason: Personal. Effective: 1/6/2017.

- 4) Griffy, Rayonna, 5.75 Hour Special Education One-on-One Aide for East Fallowfield Elementary School. Reason: Personal. Effective: 12/26/2016.
- 5) Repko, Nancy, Attendance Secretary for Friendship Elementary School. Letter Dated: 12/22/2016. Reason: Personal. Effective: 1/13/2017.
- 6) Sheller, Gabrielle, Receptionist for Coatesville Area School District. Letter Dated: 12/22/2016. Reason: Personal. Effective: 1/6/2017.

c. FEDERATION

- 1) Raysor, David, B Custodian for Coatesville Area Senior High School. Letter Dated: 12/5/2016. Reason: Retirement. Effective: 1/6/2017.

d. NON-CERTIFIED

- 1) Walker, LaMont, Cook Manager for Caln Elementary School. Letter Dated: 12/19/2016. Reason: Personal. Effective: 1/2/2017.

e. EXTRA DUTY

- 1) Cooper, Victoria, Girls' Lacrosse Coach for North Brandywine Middle School. Letter Dated: 12/9/2016. Reason: Personal. Effective: 2016—2017 School Year.
- 2) Daniel, Darryl, Assistant Football Coach for Coatesville Area Senior High School. Letter Dated: 12/15/2016. Reason: Personal. Effective: 12/15/2016.
- 3) Ervin, Khalil, 7<sup>th</sup> Grade Boys' Basketball Coach for South Brandywine Middle School. Letter Dated: 12/6/2016. Reason: Personal. Effective: 12/6/2016.

**2. New Appointments - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. CATA

- 1) Sciandra, Jamielynn, 7<sup>th</sup> Grade English/Language Arts Teacher for North Brandywine Middle School. Posted: 10/17/2016. Salary: \$44, 933 (prorated). Step: 2. Level: B. Temporary Professional Contract. Degree: BA—Creative Writing, Susquehanna University. Certification: English 7-12. SP4: Approved. Pending 168 Forms.
- 2) Stevenson, Jill, Special Education Teacher for South Brandywine Middle School. Posted: 11/7/2016. Salary: \$66,833 (prorated). Step: 11. Level: M+30. Professional Contract. Degree: MS—Education, Neumann University. MS—Educational Administration, Gwynedd-Mercy College. BS—Education, Temple University. Certification: Special Education PK-12, Earth and Space Science 7-12, Mid-Level Mathematics 6-9. Effective: 2/14/17. SP4: Approved. Pending 168 Forms.

- 3) Viscuso, Ashley, Long Term Substitute Special Education Teacher (certification letter) for South Brandywine Middle School. Posted: 10/6/2016. Salary: \$44, 933 (prorated). Step: 1. Level: B. Temporary Substitute Employee Contract. Degree: BS—Early Childhood Education/Special Education, West Chester University. Certifications Pending: Grades PK-4, Special Education PK-8. SP4: Approved. Pending 168 Forms.

b. CATSS

- 1) Brubach, Michelle, 5.75 Hour Special Education One-on-One Aide for Friendship Elementary School. Posted: 11/17/2015. Salary: \$12.50/hour. Effective: 1/3/2017. SP4: Approved. Pending 168 Forms.
- 2) Cotto, Ruth, 5.75 Hour Special Education One-on-One Aide for King's Highway Elementary School. Posted: 11/17/2015. Salary: \$12.50/hour. Effective: 1/3/2017. SP4: Approved. Pending 168 Forms.
- 3) Davis, Kristin, 5.75 Hour Cafeteria/Playground/Library Aide for Reeceville Elementary School. Posted: 11/17/2015. Salary: \$9.50/hour. Effective: 1/3/2017. SP4: Approved. Pending 168 Forms.
- 4) Hernandez, Raul, 5.75 Hour Cafeteria/Playground/Library Aide for Rainbow Elementary School. Posted: 11/17/2015. Salary: \$9.50/hour. Effective: 12/5/2016. SP4: Approved. Pending 168 Forms.
- 5) Marlow, Lakeesha, 4.5 Hour Cafeteria/Playground/Library Aide for Caln Elementary School. Posted: 11/17/2015. Salary: \$9.50/hour. Effective: 1/3/2017. SP4: Approved. Pending 168 Forms.
- 6) Norris, Demetrius, 5.75 Hour Special Education One-on-One Aide for Scott Middle School. Posted: 11/17/2015. Salary: \$12.50/hour. Effective: 12/21/2016. SP4: Approved. Pending 168 Forms.
- 7) Schmidt, Jenny, 250 Day Secretary for the Coatesville Area School District. Posted: 6/28/2017. Salary: \$15/hour. Effective: 1/17/2017. SP4: Approved. Pending 168 Forms.

c. FEDERATION

- 1) Griffith, Karen, 3.75 Hour General Utility Worker for Coatesville Area Intermediate High School. Posted: 5/31/2016. Salary: \$13.66 per hour (\$14.66 after 520 hour probation period). Effective: 1/3/2017. SP4: Approved. Pending 168 Forms.
- 2) Scullin, Regina, 3 Hour General Utility Worker for King's Highway Elementary School. Posted: 5/31/2016. Salary: \$13.66 per hour (\$14.66 after 520 hour probation period). Effective: 1/3/2017. SP4: Approved. Pending 168 Forms.

d. EXTRA DUTY

- 1) Batten, Megan, Homebound Instructor Tutor for the Coatesville Area School District. Posted: 11/28/2016. Salary: \$33/hour as need arises. Effective: 2016—2017 School Year. SP4: Staff.
- 2) Brownback, Matthew, Assistant Wrestling Coach for South Brandywine Middle School. Posted: 10/10/2016. Salary: \$1,660.25 (prorated). Effective: 2016—2017 School Year. SP4: Approved. Pending 168 Forms.
- 3) Byerly, Stephanie, Club 24 Co-Advisor for Caln Elementary School. Posted: 12/5/2016. Salary: \$265.79 (prorated). Effective: TBD.
- 4) Crouse, Cynthia, Homebound Instructor Tutor for Coatesville Area School District. Posted: 11/28/2016. Salary: \$33/hour as need arises. Effective: 2016—2017 School Year. SP4: Staff.
- 5) Eaton, Jennifer, Mentor for Robert Muehlbach. Subject: Math. Building: Coatesville Area Senior High School. Posted: 6/1/2016. Salary: \$1,000 (prorated) per mentee. Effective: 2016—2017 School Year. SP4: Staff.
- 6) Ervin, Khalil, 8<sup>th</sup> Grade Boys' Basketball Coach for South Brandywine Middle School. Posted: 11/19/2016. Salary: \$3,394.75 (prorated). Effective: 2016—2017 School Year. SP4: Staff.
- 7) Guy, Donna, Pilot Program for STEM Club for Reeceville Elementary School. Posted: 12/13/2016. Salary: \$615.00 (Prorated). Effective: 2016—2017 School Year. SP4: Staff.
- 8) Henan, Madline, Food Service Substitute for the Coatesville Area School District. Posted: 5/31/2016. Salary: \$9/hour. Effective: 1/3/2017. SP4: Approved. Pending 168 Forms.
- 9) Hughes, Gabriel, Mentor for Austin Gross. Subject: Instrumental Music. Building: Coatesville Area Senior High School. Posted: 6/1/2016. Salary: \$1,000 (prorated) per mentee. Effective: 2016—2017 School Year. SP4: Staff.
- 10) Schreiber, Stephen, 7<sup>th</sup> Grade Boys' Basketball Coach for North Brandywine Middle School. Posted: 11/30/2016. Salary: \$2,422.20 (prorated). Effective: 2016—2017 School Year. SP4: Staff.
- 11) Sheehan, Patrick, After School Tutor for Coatesville Area Senior High School. Posted: 11/8/2016. Salary: \$33/hour per CATA contract. Effective: 2016—2017 School Year. SP4: Staff.
- 12) Zwick, Jody, Girls' Lacrosse Coach for North Brandywine Middle School. Posted: 12/12/2016. Salary: \$2,518.94 (prorated). Effective: 2016—2017 School Year. SP4: Staff. Pending 168 Forms.

- 13) After School Tutors for Scott Middle School. Posted: 10/7/2016. Salary: \$33/hour per CATA contract. Effective: 2016—2017 School Year. SP4: Staff.

Angela Garthwaite  
Emma Kate Knightly  
Patricia Miller  
Brian Riker

Margaret Gunlefinger  
Melissa McIlhenny  
Audrey Monte

- 14) Club 24 Co-Advisors for Caln Elementary School. Posted: 12/5/2016. Salary: \$265.79 (prorated). Effective: TBD. SP4: Staff.

Jonathan Maxwell

Jennifer Pfeiffer

**3. Involuntary Transfers:**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Involuntary Transfer of:

a. CATSS

- 1) Shekells, Joanne, move from 5.75 Hour Special Education One-on-One Aide for Rainbow Elementary School to East Fallowfield Elementary School. Effective: 12/12/2016.

**4. Change of Status**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Change of Status as indicated:

a. FEDERATION

- 1) Vasko, Kristen, move from 3 Hour General Utility Worker for Rainbow Elementary School to 4.5 Hour General Utility Worker for Scott Middle School. Effective: 11/20/2015.

**5. Tenure**

**RECOMMENDED MOTION:** That the Board of School Directors approve tenure for the following temporary professionals who have been certified by the District Superintendent as being eligible for the professional status. Each person shall be provided with a Professional Employee Contract per Section 1108 of the School Code.

Kyle Walker 8/26/2016

**6. Corrections**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Corrections as indicated:

a. CATA

- 1) Gross, Austin, Music Teacher for the Coatesville Area Intermediate High School did not transfer to Coatesville Area Senior High School. Effective: 8/29/2016.

- 2) Tingle Lewis, Rita, Music Teacher for the Coatesville Area Senior High School did not transfer to Coatesville Area Intermediate High School. Effective: 8/29/2016.

**PUBLIC COMMENT**

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

**ADDITIONAL BOARD MEMBERS' REPORTS**

**INFORMATION ITEMS**

**ADJOURNMENT**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Time: \_\_\_\_\_

*Notice of this public meeting was advertised in the Daily Local News on January 1, 2017 and on the District website.  
Copies of the minutes will be maintained in the office of the Board Secretary.*